**Clinical Pharmacist at Hedena Health - Role Description**

**Role Outline**

The pharmacist will work as part of the multidisciplinary team in

* Patient facing roles - assisting with medication related problems and queries
* Staff facing roles - providing support to general practice staff in relation to repeat prescriptions and medication queries
* Prescribing team roles- working with the prescribing team on safety and quality of the practice prescribing

**Practice supervision**

* Every month each pharmacist will have blocked time for supervision provided by the senior clinical pharmacist
* Day-to-day supervision will be provided by the senior clinical pharmacist or the practitioner leading the acute hub (if pharmacist is trained in minor illness)
* Additional support and training provided by GP line manager

**Specific Duties**

The working day will be 9 hours, with 30 minutes for lunch as well as 45 minutes for coffee (30 minutes AM session and 15 minutes PM session). The morning will be from 08:30 to 13.00 and the afternoon from 13.30 to 17.30.

A typical day (when all pharmacists are in) will be structured as follows:

* 1st half - Two hours blocked for dealing with repeat prescription requests (where the admin team have been unable to issue the prescriptions due to alerts or because the medication is out of date/authorisations). The rest of the session involves routine appointments (e.g. pre-booked medication reviews) or reviewing blood test results (subject to training – blood tests ordered by the pharmacists e.g. for DOAC/DMARD monitoring or diabetes reviews)
* 2nd half – Routine appointments e.g. for pre-booked medication reviews. Depending on experience and skill set, sessions may be allocated solely for chronic disease reviews e.g. diabetes. One pharmacist is allocated an entire session to work off the triage list (subject to training) actioning ‘quick wins’ or urgent tasks and allocating routine appointments where necessary (e.g. for routine medication reviews which cannot be done from remote review of notes)
* One session a week blocked for contracts related work. Admin sessions also provided to work on audits.
* If trained in minor illness pharmacists may be allocated sessions to work on the acute list – seeing or calling patients with acute illnesses seeking same day medical attention. Sessions supervised by the emergency practitioner leading the session.
* There will also be ad hoc meetings with the prescribing lead on practice prescribing issues to be agreed in advance